AMDOR
ANALYTICS

PROJECT MANAGEMENT BROCHURE

Train to be a skilled Project Manager

PROGRAM OVERVIEW

- Saturday Live Classes for 6 months
- Weekly Drop-In Support Sessions
- Mentorship Sessions
- CV Review
- Upwork Optimization
- LinkedIn Optimization
- Navigating the Job Mar Session
- 2-Month Internship
- Interview Preparation
- Post-Training Support

WHY PROJECT MANAGEMENT?

Project Management gives you the ability to transform ideas and goals into structured plans that deliver real, measurable results. In today's fast-paced economy, organizations no longer rely on ad-hoc execution; they need disciplined approaches to plan, coordinate, and deliver projects on time, within scope, and on budget. This shift has made Project Management one of the most critical and high-leverage capabilities in modern organizations.

Learning Project Management equips you with the strategic and operational mastery to initiate, plan, execute, and close projects effectively. You move beyond basic task coordination to managing resources, timelines, risks, and stakeholders with confidence. By bridging the gap between vision and execution, you turn complex objectives into well-delivered outcomes that drive organizational success.

Beyond strong career opportunities, Project Management empowers you to lead teams, navigate change, and deliver impact at scale. It is a future-ready discipline that keeps you at the forefront of organizational transformation, giving you the power not just to manage work, but to drive results and shape the direction of successful initiatives.
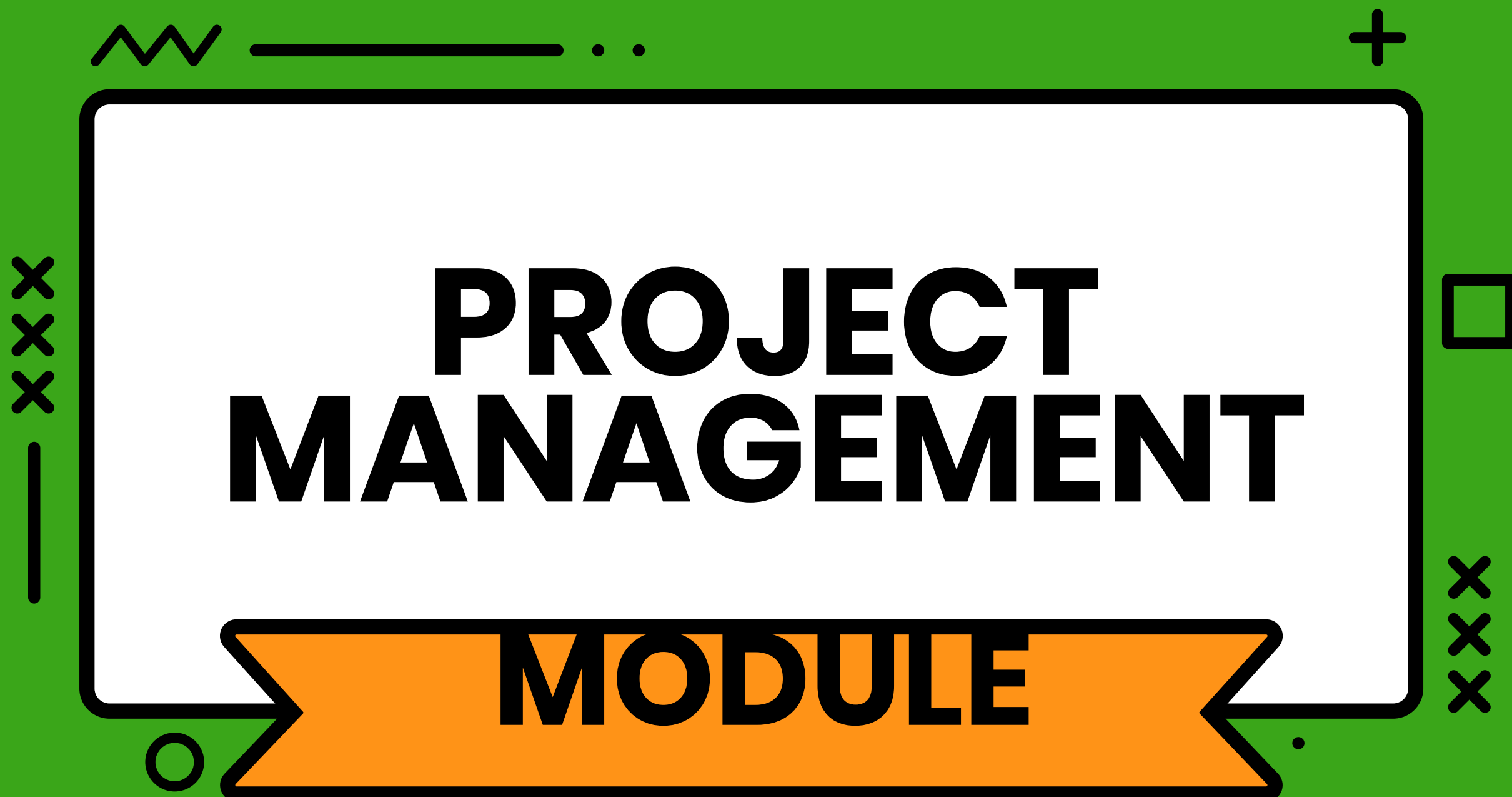
REQUIREMENTS

AMDOR
ANALYTICS

01
Duration
5 months

02
Internship
2 Months

03
Skill Level
Beginner to Master

Your career doesn't change overnight, but your habits can—and that changes everything

AMDOR
ANALYTICS

OUR CURRICULUM

PROJECT MANAGEMENT

MODULE

Module 1

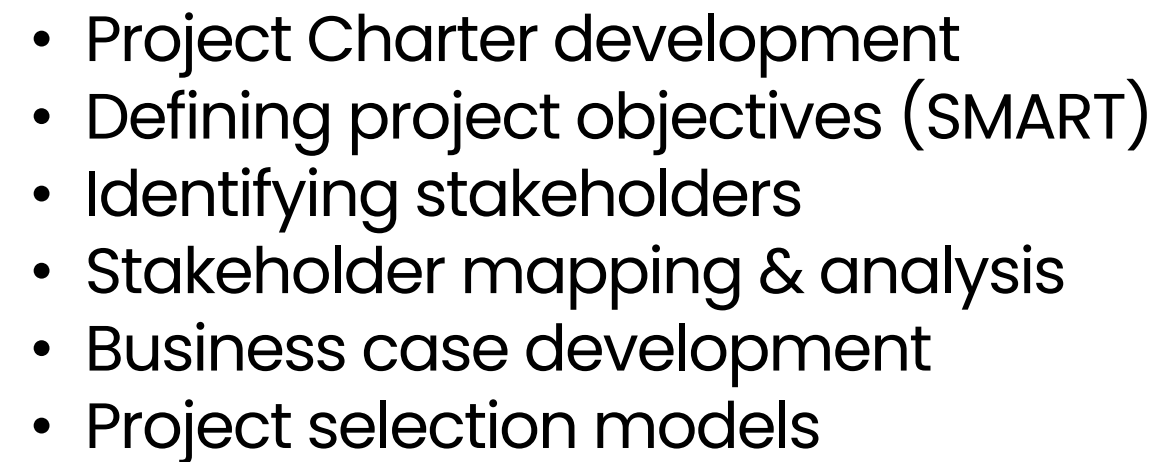## INTRODUCTION TO PROJECT MANAGEMENT

- What is a project?
- Project vs Operations
- Who is a Project Manager?
- Key responsibilities & required competencies
- Overview of Project Management methodologies
- Project lifecycle overview (Predictive, Hybrid, Agile)
- Introduction to PMBOK® Guide concepts

Hands-On
- Identify and classify real-life projects

Create a simple project concept document

Module 2

PROJECT INITIATION

- Project Charter development
- Defining project objectives (SMART)
- Identifying stakeholders
- Stakeholder mapping & analysis
- Business case development
- Project selection models

Hands-On

- Write a Project Charter for a real business idea
- Conduct stakeholder analysis
- Create a business case

Module 2

PROJECT PLANNING
Sub-modules:

A. Scope Management
- Collecting requirements
- Creating a Work Breakdown Structure (WBS)
- Scope statement & scope baseline

B. Schedule Management
- Task breakdown & sequencing
- Gantt charts
- Critical Path Method (CPM)
- Estimation techniques

C. Cost Management
- Budgeting & cost baselines
- Earned Value Management (EVM)
- Cost estimation techniques

D. Quality Management
- Quality planning
- Quality assurance
- QC tools (Pareto, Fishbone, Control Charts)

E. Resource Management
- Human resource planning
- RAM / RACI matrix
- Team development

F. Communications Management
- Communications plan
- Reporting structures
- Stakeholder communication strategy

G. Risk Management
- Risk identification & categorization
- Qualitative & quantitative analysis
- Probability & impact matrix
- Risk response planning
- Creating a risk register

H. Procurement Management
- RFPs, RFQs, contracts
- Vendor management
- Procurement planning

I. Integration Management
- Developing the Project Management Plan
- Baselines & change control

Hands-On Activities (Major module)
- Build a full project plan from scratch
- Create WBS, Gantt charts, budgets in MS Project / Excel
- Develop risk register & communication plan
- Create quality plan and resource matrix

Module 4

PROJECT EXECUTION

- Directing and managing project work
- Team leadership & conflict resolution
- Effective communication
- Agile execution vs waterfall execution
- Managing stakeholder expectations
- Deliverables management

Hands-On

- Lead a mock project execution simulation
- Weekly status reporting
- Stakeholder engagement exercises

Module 5

PROJECT MONITORING & CONTROL

- Performance tracking
- Earned Value Management (deep dive)
- Managing change requests
- Quality control
- Issue tracking
- Schedule & cost corrections
- KPI dashboards

Hands-On

- Build a project dashboard using Excel/Power BI
- Perform EVM calculations
- Complete change request procedures

Module 6

PROJECT CLOSURE

- Closing contracts
- Lessons learned
- Handover process
- Closing documentation
- Project sign-off

Hands-On

- Conduct a full project closure ceremony
- Write a project closure report

Module 7

AGILE PROJECT MANAGEMENT

- Agile vs Waterfall vs Hybrid
- Scrum Framework (roles, events, artifacts)
- Kanban methodology
- User stories & acceptance criteria
- Agile estimation (Story Points, Planning Poker)
- Product backlog creation
- Sprint planning, reviews & retrospectives

Hands-On

- Run a simulated Sprint
- Use Jira/Trello to manage Agile projects
- Create user stories & sprint backlog

Module 8

USING PROJECT MANAGEMENT TOOLS

- Microsoft Project
- Jira
- Trello
- Asana
- Excel/Google Sheets
- Confluence
- ClickUp
- Miro (for planning & brainstorming)

Hands-On

- Build a complete project timeline in MS Project
- Manage an Agile project in Jira
- Design workflows & dashboards

Module 9

ADVANCED PROJECT MANAGEMENT & LEADERSHIP

- PMO operations
- Organizational structures
- Leadership vs management
- Emotional intelligence for PMs
- Conflict resolution
- Negotiation skills
- Managing large cross-functional teams
- Program & Portfolio Management overview

Hands-On

- Simulated leadership case study
- Build a PMO structure for an organization

Module 10

EXAM PREPARATION & PROFESSIONAL DEVELOPMENT

For PMI Certifications

- CAPM exam guide
- PMP exam guide
- Practice questions & exams
- Study strategies

Professional Development

- Building a PM portfolio
- LinkedIn optimization for project managers
- Writing project accomplishment statements
- CV structure for project managers
- Interview preparation & mock interviews

Industries That Employ Project Management

Technology and Software Companies

Finance and Banking

Healthcare and Pharmaceuticals

E-commerce and Retail

Telecommunications

Manufacturing and Production

Energy and Utilities

Government and Public Sector
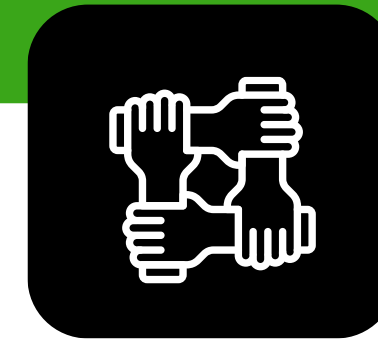
Education and EdTech

Media & Entertainment

Real world case studies
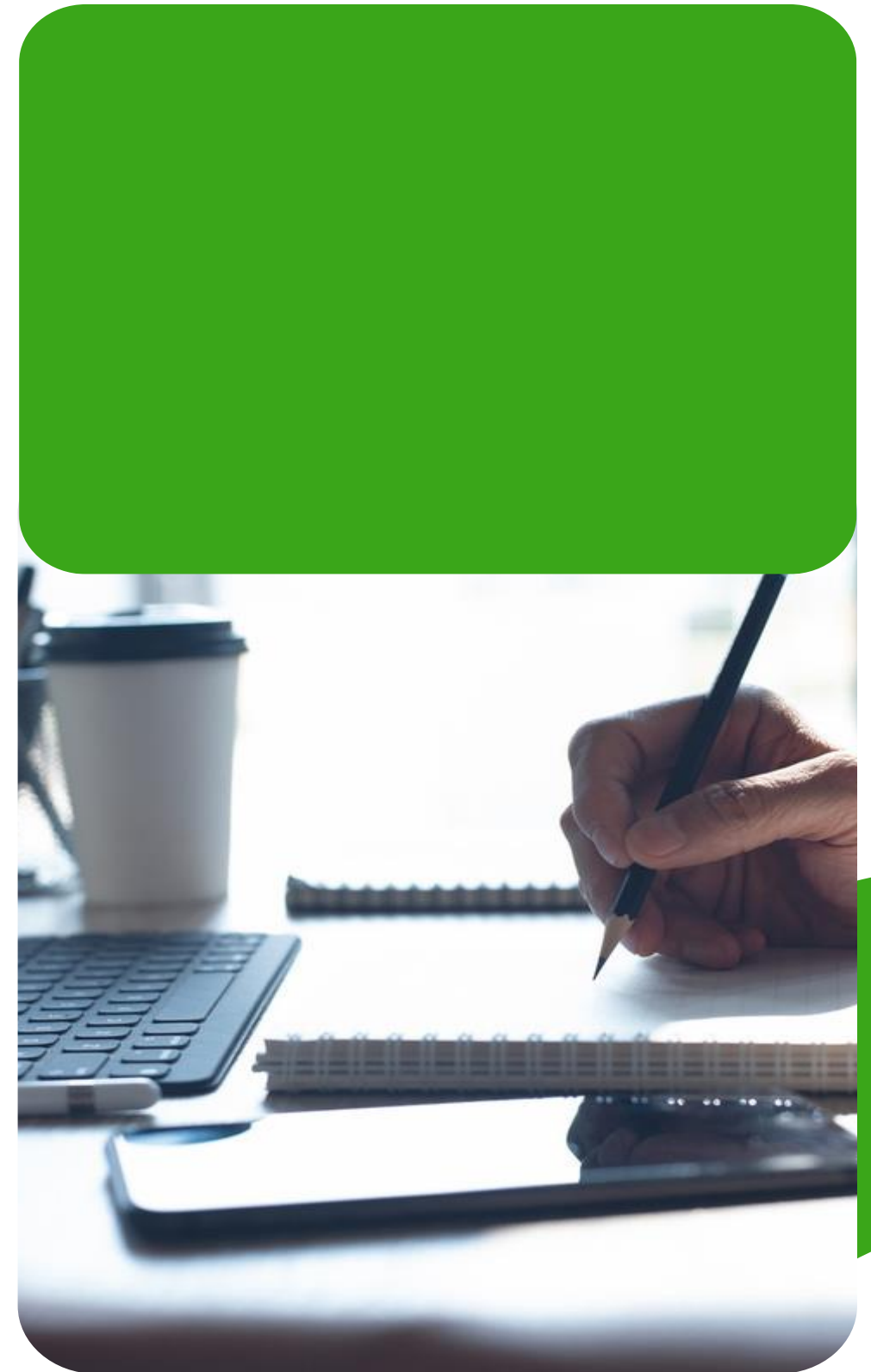
GROWTH INTERNSHIP PROGRAM

JOIN OUR NEXT COHORT

2026 TRAINING CALENDER

AMDOR ANALYTICS

January	February	March	April
10 Saturday	**14** Saturday	**14** Saturday	**11** Saturday

May	June	July	August
09 Saturday	**13** Saturday	**11** Saturday	**08** Saturday

September	October	November	December
12 Saturday	**10** Saturday	**14** Saturday	**12** Saturday

PROGRAM FEES

Testimonial

The following are genuine testimonials that we have received from our past students who have proven the benefits of the services we have provided to them.

Sodiq
⭐⭐⭐⭐⭐

I've attended other online classes before, but Amdor Analytics stands out for me. The facilitator is engaging, the sessions are practical, and the support team is responsive. I feel like I'm part of a real community that wants me to succeed. I'm happy I made this choice

Chinasa Fabian-Ijeruh
⭐⭐⭐⭐⭐

Before joining Amdor Analytics, I had no prior tech background. Now, I can confidently analyze data and build reports. The facilitator is very supportive and always encourages us to practice. The training has made me believe that anyone can learn tech if they're in the right environment.

Chidimma Uzochukwu
⭐⭐⭐⭐⭐

It's been an eye-opening experience learning at Amdor Analytics. The way the facilitator breaks down each lesson into relatable examples makes learning easy. Even though the pace is fast sometimes, the explanations are clear, and the resources provided are excellent. I'm really grateful for this opportunity.
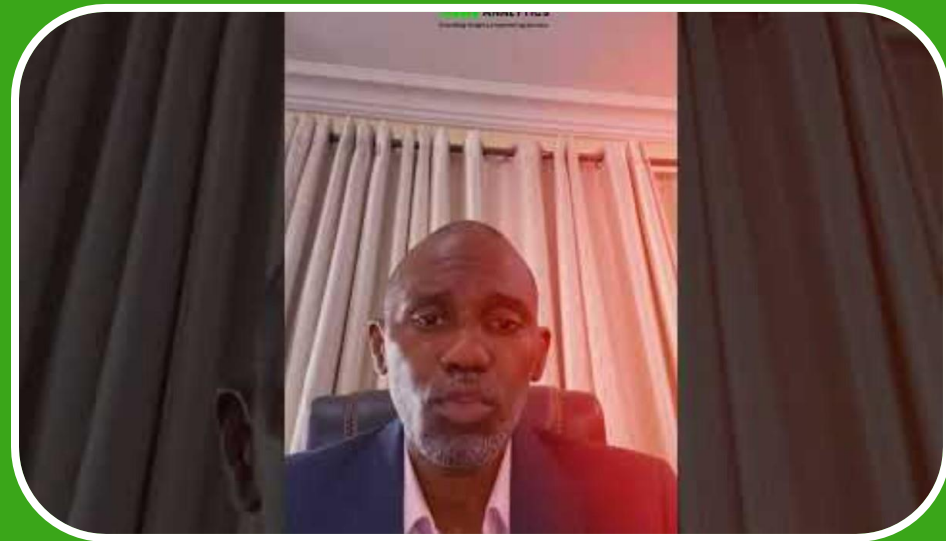
Testimonial

The following are genuine testimonials that we have received from our past students who have proven the benefits of the services we have provided to them.
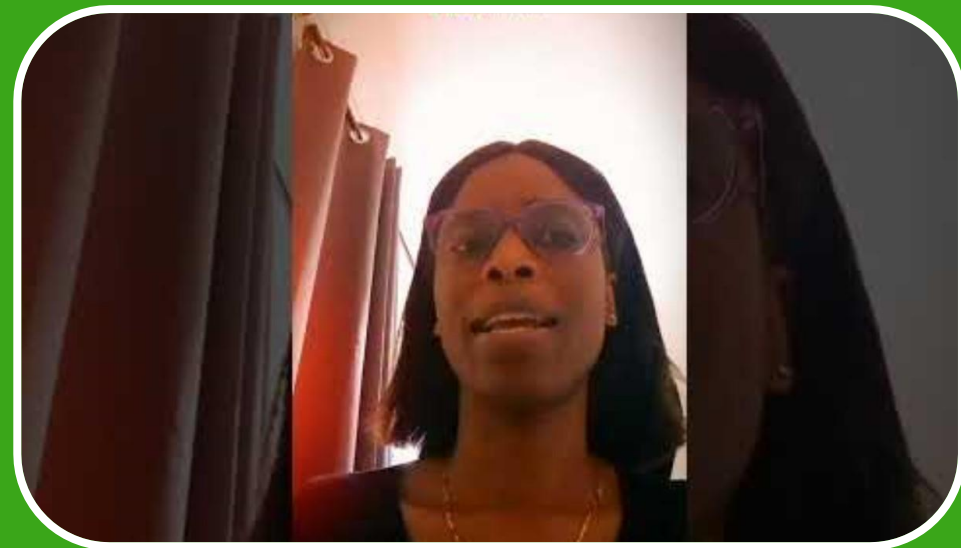
Testimonial

The following are genuine testimonials that we have received from our past students who have proven the benefits of the services we have provided to them.

AMDOR
ANALYTICS

CONTACT US

+234 811 408 7403

@amdoranalytics

www.amdoranalytics.io